

## ConvaTec Fit – Wellness Program FAQ's

### **How do I enroll?**

Go to <http://convatec.globalfitrewards.com>. Set up your account by selecting the **Register** button in the center of the page. Fill in all required fields (including your home zip code) to complete your registration. Your Eligibility Code is your employee ID which can be found in Workday.

### **I need assistance with my registration, who do I contact?**

You can contact GlobalFit Rewards Support at 1-800-591-8880 or select "Open issue" on the bottom of the page "Create Account".

### **Who is eligible to participate in the program?**

All active benefit eligible employees in the United States are eligible to participate.

### **When can I enroll? Is there a limited window or can my enrollment occur at any time?**

You can enroll in the GlobalFit Rewards program at any time.

### **I'm a new employee. When can I participate?**

You are eligible to participate the first of the month following your hire date.

### **What is the maximum reward/reimbursement available to me?**

The maximum reimbursement will be determined by ConvaTec annually.

### **What is eligible for rewards/reimbursements?**

You may qualify for rewards by participating in various Wellness activities. The reward amount to be earned will be posted in each activity tile on the landing page.

### **When should I submit my supporting documentation to receive my rewards/reimbursements?**

You must submit your supporting documentation within 30 days after the end of each month to be approved for the month.

### **When will I receive my rewards for completed activities?**

You will receive your rewards by the end of the month following the month for which you submit supporting documentation through the portal. (For example, you submit on August 1 for activities completed in July. You will receive your reward by the end of September.) Please note: From time to time validation of activities may take longer.

### **Will I be taxed for my rewards and reimbursements?**

Yes. Your rewards and reimbursements will be grossed up and reported as imputed income through payroll.

### **How will I receive my rewards and reimbursements?**

You will receive monthly reimbursements in whichever pay period is administratively feasible in the month following approval of reward and reimbursement.

**I'm already a member of a gym. Am I eligible to participate?** Regardless of whether you have just joined a gym or if you have been a member for years, you are eligible for the fitness reimbursements.

### **What supporting documentation is acceptable for my gym/fitness visits?**

A gym log from your gym, a letter from the gym, and computer printouts of your visits from your gym are all acceptable forms of documentation. Screenshots from a gym app, such as LA Fitness for example, are acceptable. You may also use the Geoaccess feature. You can use any combination of mobile check ins and/or a printed gym log to confirm your gym/fitness visits.

### **What is Geoaccess?**

When you are within 50 feet of a recognized gym and you log into your account, you will see a button that says "Check Me In". Clicking this button will record one visit towards your monthly requirement of 8.

When you have reached a total of 8 visits you may submit your request using any combination of mobile check ins and/or printed gym attendance logs.

### **I work out at home. What supporting documentation would I provide to receive rewards?**

You can log your workouts on any mobile app and submit a screenshot or computer printout. At home activities include any physical activity that takes place outside of a gym. An example of a free mobile app is My Fitness Pal.

### **Where do I submit my information for rewards and reimbursements?**

All supporting documentation for your request can be uploaded through your GlobalFit Rewards account at <https://convatec.globalfitrewards.com>.

### **Does this program offer any discounts?**

Yes. As an eligible participant in the GlobalFit Rewards program, you can access a variety of discounts on gym memberships, weight loss programs, and more! Go to [www.globalfit/convatec](http://www.globalfit/convatec) and register today.

### **Is there a mobile app?**

There is not a mobile app. The program can be accessed by any device; including computer, smartphone or tablet. You can save the site on your mobile device to your desktop.

### **I want to provide my employer with feedback about the ConvaTec Fit program. Who do I contact?**

Send all emails to the [Benefits@convatec.com](mailto:Benefits@convatec.com) mailbox.

### **What happens when my employment terminates?**

You have 30 days from your date of termination to submit for reimbursements that were completed while you were an active employee. You will be reimbursed via payroll.